

# Master of Administrative Science (MAS)



**FAIRLEIGH  
DICKINSON  
UNIVERSITY**

Practical learning for today's professional

## Master of Administrative Science

The Master of Administrative Science (MAS) degree is a 30-credit program structured to meet the career development needs of learners working in administrative and professional positions in the private sector, government agencies and not-for-profit organizations. Its primary purpose is to enhance the administrative and leadership skills of graduates.

The program combines both cognitive and affective (interactive) instruction through case studies, simulations, individual and group exercises, and fieldwork that helps to develop critical managerial effectiveness. The MAS educational experience seeks to develop critical administrative competencies in a supportive learning environment in conjunction with specific and clear feedback.

## Specializations

The MAS degree will offer the following areas of specialization:

- **Human Resources Administration**
  - For those who are working in the area of human resources or desire to move into the field.
- **Global Leadership & Administration**
  - Designed for leaders and administrators of international businesses.
- **Global Technology Administration**
  - Designed for managers and information technology professional to improve innovation, strategy, operations and effectiveness in today's agile global business architectures.
- **Computer Security and Forensic Administration**
  - Designed exclusively for the law enforcement community and corporate security executives.
- **Global Health & Human Services Administration**
  - For a balanced administrator and leader in Healthcare, Human Services, and related fields.
- **Emergency Services Management**
  - Designed for community leaders involved in planning, policy-making, implementation and administration of emergency management.

## Program Highlights

- A 30-credit program that can be completed in less than two years.
  - Ability to transfer up to 9 credits into the program.
- An opportunity to begin the program at any one of three entry points during the year: September, January and May.
- Small classes in a customized learning environment.
- Wide range of specializations in emerging industries.
- Competitive tuition rate (\$23,970 USD for entire program).
- Students are eligible for off campus work permit and up to 3 years of post-graduate work permit upon graduation.

## Admission Requirements

- A bachelor's degree from an accredited college or university with a minimum GPA of 2.7 or better.
- Official transcripts from all colleges and universities in which undergraduate or graduate course work was completed.
- Proof of English Proficiency\*
  - TOEFL iBT Minimum 79 or Equivalent.
  - IELTS: Minimum overall band of 6.0.
  - Successful completion of FDU English Placement exam.
- Two letters of recommendation.
- Statement of Purpose.

## Degree Requirements

*This core area provides an integrative learning experience that focuses on organizational leadership and strategic planning.*

1. At least 21 credits must be completed at FDU.
2. Students must achieve a grade point average of 2.75 for the current trimester and keep a cumulative grade point average of 2.75.
3. All students must take the Capstone Course, MADS 6612 – Seminar on Strategic Management.
4. Students must successfully complete 30 credits of graduate course work in the following categories.
  - I. Administrative Competencies (6 classes / 18 credits)
  - II. Analytic and Decision-Making Competencies (3 classes / 9 credits)
  - III. Capstone Seminar (last class/3 credits) MADS6612 –Strategic Management

